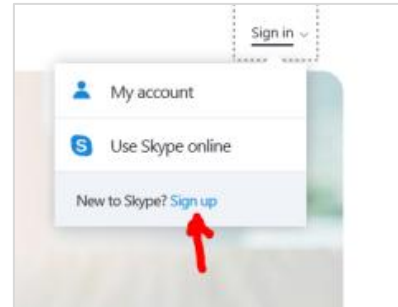


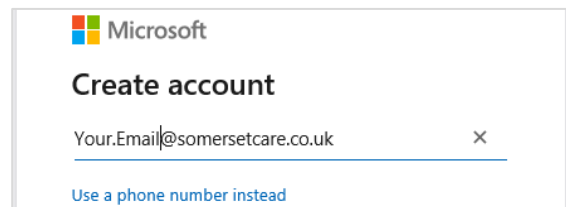
How to Create a Skype Account

- Go to www.Skype.com or download the app from Playstore / Appstore

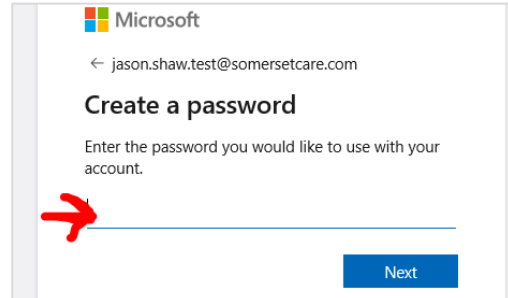
- Click on **Sign In**, then click on **Sign Up**



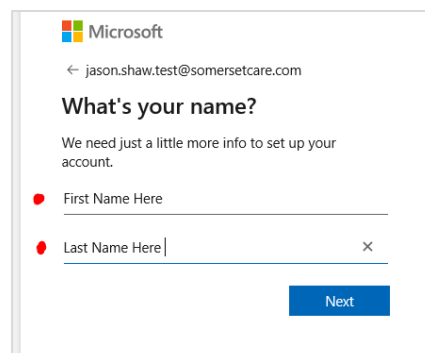
- Click on **Use your email instead** and then enter your email address

A screenshot of the Microsoft 'Create account' page. The Microsoft logo is at the top left. The title is 'Create account'. Below it, there is a text input field containing 'Your.Email@somersetcare.co.uk' with a clear 'x' button to the right. Below the input field, there is a link that says 'Use a phone number instead'.

- Now create your password (make a note of this)

A screenshot of the Microsoft 'Create a password' page. The Microsoft logo is at the top left. Below it, there is a back arrow and the email 'jason.shaw.test@somersetcare.com'. The title is 'Create a password'. Below the title, it says 'Enter the password you would like to use with your account.' There is a large red arrow pointing to the password input field. At the bottom right, there is a blue 'Next' button.

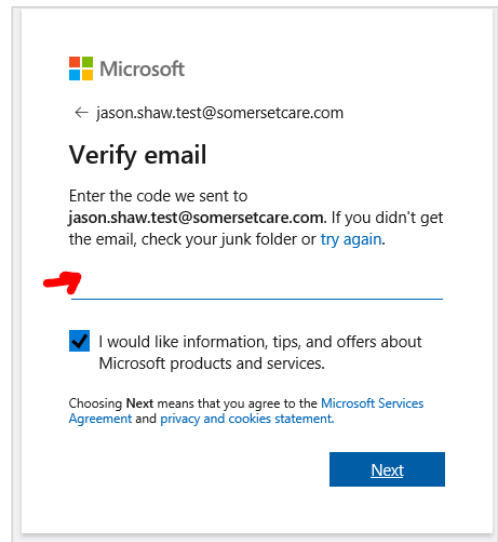
- Now enter your name

A screenshot of the Microsoft 'What's your name?' page. The Microsoft logo is at the top left. Below it, there is a back arrow and the email 'jason.shaw.test@somersetcare.com'. The title is 'What's your name?'. Below the title, it says 'We need just a little more info to set up your account.' There are two input fields: 'First Name Here' and 'Last Name Here' with a clear 'x' button to the right. At the bottom right, there is a blue 'Next' button.

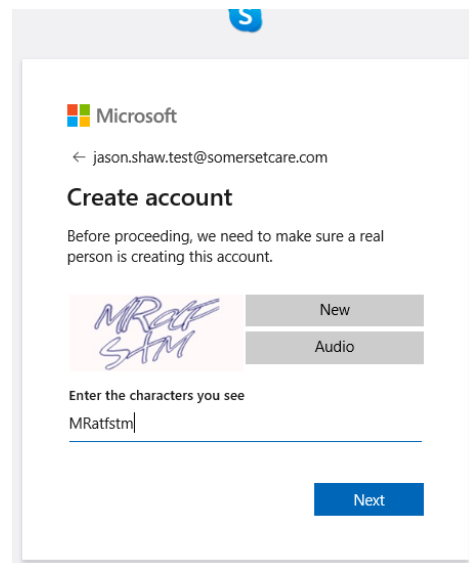
- Now enter DOB and click **Next**

A screenshot of the Microsoft 'What's your birth date?' page. The title is 'What's your birth date?'. Below the title, it says 'We need just a little more info to set up your account.' There are two dropdown menus: 'Country/region' with 'United Kingdom' selected, and 'Birthdate' with 'February', '2', and '1973' selected. A red arrow points to the 'February' dropdown. At the bottom right, there is a blue 'Next' button.

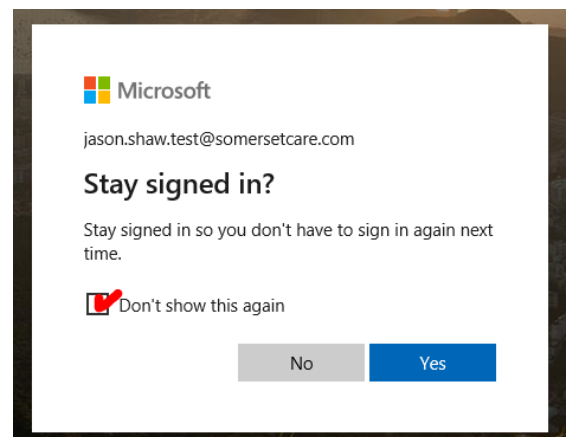
- You would have been emailed an verification code from Microsoft, enter this code here and click **Next**



- Enter the code to verify you are a real person and click **Next**



- Tick and click **Next**



You have now setup your account and are ready to start Skype Calling.